

BAGBY AND BALK PARISH COUNCIL

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Minutes of the Meeting of Bagby and Balk Parish Council Wednesday, 10th April 2024.

Present: Cllr Musgrove (Chairman), Cllr Baker (NYC), Cllr Varey (Vice Chairman), Cllr Cook, Cllr Crick, Cllr Wrightson, Clerk and Responsible Officer S Langthorne.

2023.04.143 To Receive Any Apologies for Absence by an Elected Member

Cllr Humphreys had sent apologies before the meeting.

2023.04.144 To Note Any Declarations of Business (or other) Interests by Elected Members

None at this time

2023.04.145 To Approve the minutes of the Ordinary Parish Council meeting held 13/03/2024.

The minutes had been circulated prior to the meeting.

Resolved: That the minutes be approved as a correct record and were signed by the Chairman

2023.04.146 Public Participation

None at this time

2023.04.147 To Receive reports from North Yorkshire Cllr

Cllr Baker explained that NYC's Home to School Travel Policy consultation is now open for comments.

Cllr Baker also reminded everyone that identification is required for the Mayoral election in May. Residents should note that they will need identification for the Mayoral election on May 2nd if they visit a polling station (and for any subsequent elections)

Expired photographic identification will also be accepted if the photograph is of a good enough likeness to allow polling station staff to confirm the identity of the holder.

Surgeries for electorate re 9th May 10-12 Thirsk Auction Mart and 5th July Easingwold at the Galtrees Centre.

2023.04.148 Planning

1. To Consider the following planning applications received:

ZB24/00657/LBC	Listed Building consent for the proposed rear extension after demolition of existing conservatory	Mill Rise, Balk
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ZB24/00478/FUL	Proposed rear extension after demolition of existing conservatory	Mill Rise, Balk
Street Trading Licence	Pearson's Ices	Thirsk area
ZB24/00429/FUL	Retrospective change of use of land for the siting of 6no. additional static caravans	York House Holiday Park

Councillors had no objections to any of the above applications but requested the Clerk minute the Councillors disappointment with York House for siting the additional caravans without planning permission.

Resolved the Clerk will send the email NYC with support.

2. To Note HDC Planning Decision Notices received

None at this time

3. To Consider any further planning/ enforcement matters

The Clerk explained that the Maladministration Claim against NYC had not been processed by the Ombudsman as it had come from the PC and not an individual. The Clerk explained that she was not a resident of Bagby and therefore could not process the claim in her name.

The Chair will talk to the legal advisors about the next course of action.

2023.04.149 Finance, Insurance and Governance

1. To **Consider** any financial and governance issues

- 1.1 To **Certify** Bagby and Balk Parish Council as exempt from External Audit for fiscal year 2023/24 and to **Sign the AGAR Section 2 Exemption**

It was RESOLVED that Bagby and Balk Parish Council is exempt from external audit for the year 2023/2024 as its annual turnover does not exceed £25,000, the Certificate of Exemption was completed, signed, and would now be sent to PKF Littlejohn LLP. The Certificate of Exemption will be displayed with the documents on the parish council notice board and website.

- 1.2 To **Consider** the grant application from the BBVS - £1505.29

Councillors discussed the application and decided to initially offer the BBVS £1152.29 to cover the cost of the insurance and to explain they would revisit the application in a couple of months when the result of the Planning Application was known.

It was RESOLVED that the Clerk would inform the BBVS.

- 1.3 To **Note** the Final Bank Reconciliation, Cash Book for 2023/2024

The Final Bank Reconciliation and Cash Book for 2023/2024 were **NOTED and a hard copy signed for the records.**

- 1.4 To **Approve** payments detailed below:

Sandra Langthorne	Clerks March 24 Salary	£291.53
Darrell Langthorne	Invoice 128 for tree stakes and labour	£69.44

YLCA	Membership 2023/2024	£324.00
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The payments were **Approved**, and cheques signed.

1.5 Progress with the move to Unity Bank

The Clerk explained that the application had been processed but she needed some identification from Cllr Humpreys to finish the application.

2023.04.150 Highways

1. To **Consider** highways reports

1.1 To **Note** the repair of potholes on Back Lane

The Chair explained that the potholes had not been repaired and Councillors felt that it was probably due to the adverse weather conditions.

1.2 Flooding, Bagby Lane

Councillors explained that Bagby Lane was flooding regularly from the water draining off the airfield.

It was Resolved that the Cler would report this issue again to Highways Area 2.

1.3 Large pothole on Spittle Hill

It was Resolved that the Clerk would report this issue again to Highways Area 2.

1.4 Large IBC tank dumped on Bagby Moor

It was Resolved that the Clerk would report this issue again to Highways Area 2.

1.5 Damage to Green Lane

Councillors had received complaints about the damage a tractor had caused to Green Lane

It was Resolved that the Clerk would contact the tractor driver and request he puts right the damage caused.

1.6 Royal Mail staff parking on the industrial estate

The clerk explained that she had written to Royal Mail but had not received a response.

It was Resolved that the Clerk would contact Royal Mail again to ensure they had received the letter and are prepared to act.

2023.04.151 Allotment Project

The Clerk explained that the planning application was still awaiting a decision, and she would let everyone know the outcome asap. Revised plans had been submitted with the shed hidden behind the hedge and a landscape plan had been produces showing the new hedge and trees.

However, she was still troubled as the planners had raised concern about pedestrians walking to the site.

2023.04.152 Other Business and Correspondence Received

1. Other Business

1.1 To **Discuss** York and North Yorkshire Mayoral election 2 May 2024

Councillors ***Noted*** the election.

2023.04.153 To note matters for information and items for next monthly meeting agenda

1. Balk Bridge

2023.04.154 To Confirm date, time and venue for next ordinary meeting of Bagby and Parish Council

Meetings start at 7pm – 08/05/2024