

BAGBY AND BALK PARISH COUNCIL

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NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING OF BAGBY AND BALK PARISH COUNCIL WILL BE HELD ON **WEDNESDAY 10TH MAY 2023, COMMENCING AT 7PM, AT THE GREYHOUND, BAGBY, YO7 2PF.**

The business to be transacted at this meeting is noted below.

Carol Masgrove Chairman of Bagby and Balk Parish Council – 3rd May 2023.

AGENDA

2023.01 Election of Chairman

- a. To Approve Election of Chairman
- b. Appointed Chairman to sign Declaration of Acceptance of Office

2023.02 Election of a Vice Chairman

- a. To Approve Appointment of Vice Chair
- b. Appointed Vice Chairman to sign Declaration of Acceptance of Office

2023.03 Councillors to sign Declaration of Acceptance and Register of Interests Form

- a. All elected Councillors to receive a copy of the councils Code of Conduct
- b. All elected Councillors to sign the Declaration of Acceptance Office
- c. All elected Councillors to complete the Register of Interests form

2023.04 Apologies:

- a. To Note Apologies and Approve Reasons for Absence

2023.05 Chairmans Report

2023.06 To Review and Adopt Council Documentation

- a. Standing Orders
- b. Financial Regulations
- c. Code of Conduct
- d. Data/information Audit
- e. Record Management Policy
- f. Privacy notice – General
- g. Privacy notice – Employees, councillors, role holders and volunteers
- h. FOI Publication Scheme
- i. FOI Policy
- j. Complaints Policy/Procedure
- k. Media Policy

- 2023.07** **To Review of inventory of land and assets**
- 2023.08** **To Review and confirmation of arrangements for insurance cover**
- 2023.09** **To Review of representation on or work with external bodies**
- 2023.10** **To Confirm date, time and venue for next meeting**

The Ordinary Meeting will start at 7.15 pm – 10/05/2023 Straight after the Annual General Meeting