

BAGBY AND BALK PARISH COUNCIL

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Minutes of the Meeting of Annual Council and Ordinary Meetings of Bagby and Balk Parish Council Wednesday, 10th May 2023.

Present:

Cllr Musgrove (Chairman), Cllr Varey (Vice Chairman), Cllr Humphreys, Cllr Wrightson Cllr Cook, Cllr Crick, Cllr Baker, Clerk and Responsible Officer S Langthorne and 1 member of the public.

2023.05.01 Election of Chairman

- a. To Approve Election of Chairman

Councillor Musgrove was nominated to be Chairman for the forthcoming year, as there were no other nominations she was duly elected. Proposed by Councillor Varey and Seconded by Councillor Humphreys.

- b. Appointed Chairman to sign Declaration of Acceptance of Office

The Chairman then signed the declaration of office.

2023.05.02 Election of a Vice Chairman

- a. To Approve Appointment of Vice Chair

Councillor Varey was nominated to be Vice Chairman for the forthcoming year, as there were no other nominations she was duly elected. Proposed by Councillor Musgrove and Seconded by Councillor Humphreys.

- b. Appointed Vice Chairman to sign Declaration of Acceptance of Office

The Vice Chairman then signed the declaration of office.

2023.05.03 Councillors to sign Declaration of Acceptance and Register of Interests Form

- a. All elected Councillors to receive a copy of the councils Code of Conduct

Councillors had been sent the councils Code of Conduct before the meeting and confirmed to the Clerk that they had read and understood the content.

Councillors also signed the new North Yorkshire Council (NYC) Code of Conduct.

- b. All elected Councillors to sign the Declaration of Acceptance Office

All councillors signed the Declarations of Acceptance, and these will be retained by the Clerk.

- c. All elected Councillors to complete the Register of Interests form.

The Clerk explained she was not happy for the Councillors to sign the new NYC Registration f Interest Form in its current format and requested this item be postponed until the next meeting.

2023.05.04 Apologies:

- a. To Note Apologies and Approve Reasons for Absence

None at this time

2023.05.05 Chairmans Report

The Chairman thanked all the councillors for their support over the last year. She explained it's been a busy year for the parish council and summarised a few areas. 3 newsletters were issued for residents and free No Cold Calling window stickers for all residents.

Continued support the BBVS giving a grant of £1527 for hedge work, insurance, and gate repair.

The PC still has a strong commitment to provide allotments for residents and has put a reserve of £3,000 aside for set up costs but is still unable to find suitable land.

The Defibrillator training in September 2022 was a big success with over 30 people coming along to learn how to use the defibrillator and how to deal with a cardiac arrest.

The two cut out cops have now been put in situation and are being a good deterrent for speeding motorists in the village.

It's been a busy year with the Parish Council commenting on 23 Planning Applications, the Parish Council has represented residents at Planning Committee and Site visits. The Parish Council continues to push North Yorkshire Council to act on planning enforcements already issued.

In March 2023 the difficult decision was taken to start a maladministration process against Hambleton District Council due to unsatisfactory processes within the Planning Application and Enforcement Action.

Finally, the Chair thanked the Clerk for her work throughout the year.

2023.05.06 To Review and Adopt Council Documentation

- a. Standing Orders
- b. Financial Regulations
- c. Code of Conduct
- d. Code of Conduct NYC
- e. Data/information Audit
- f. Record Management Policy
- g. Privacy notice – General
- h. Privacy notice – Employees, councillors, role holders and volunteers
- i. FOI Publication Scheme
- j. FOI Policy
- k. Complaints Policy/Procedure
- l. Media Policy

It was Resolved to Adopt all the above documents.

2023.05.07 To Review of inventory of land and assets

The revised March 2023 Inventory had been sent to Councillors prior to the meeting.

It was Resolved to accept the inventory as a true reflection of the Councils assets.

2023.05.08 To Review and confirmation of arrangements for insurance cover

Councillors had accepted a quotation in November 2022 for a Local Councils Policy from Zurich and were satisfied the policy met the Councils requirements.

2023.05.09 To Review of representation on or work with external bodies

Cllr Crick and the Clerk volunteered to represent the Parish Council at the Regional YLCA Branch meeting in their area and to represent the council as voting representatives at those meetings. It was noted that only councillors and clerks who have been formally appointed by their council are permitted to vote at Branch meetings and be able stand for appointment to the YLCA Joint Executive Board. Any councillor can attend the branch meetings but only the two appointed representatives can vote.

It was Resolved that the Clerk would notify the YLCA of the decision.

2023.05.10 To Confirm date, time and venue for next meeting

The Meeting closed at 7.15 and the Ordinary Meeting started straight after.

Minutes of the Meeting of the Ordinary Meeting of Bagby and Balk Parish Council Wednesday, 10th May 2023.

2023.05.11 Apologies:

1. To **Note** Apologies and Approve Reasons for Absence

None at this time

2023.05.12 To Note any Declarations of Interest:

1. To **Approve** Dispensation Requests
2. To **Note** Declarations Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None at this time

2023.05.13 Minutes

1. To **Approve** the minutes of the Extra Ordinary Parish Council Meeting 12/04/2023.

The minutes had been circulated prior to the meeting.

It was Resolved: That the minutes be approved as a correct record and were signed by the Chairman

2023.05.14 Public Participation

None at this time

2023.05.15 To Receive reports for North Yorkshire Council

Cllr Baker explained that The Yorkshire Post was available free from the NYC online Library and requested the PC make residents aware.

NYC Officers felt the transition to a Unitary Council had gone well and large savings had been identified which was essential to balance the Councils budget. There was going to be a property rationalisation to identify surplus properties.

Devolution is the next big priority with the Mayoral candidates being identified.

Sutton Bank will be closed for annual maintenance between 10-17 September 2023.

The date of the Councillor Surgery has been moved to 1st June 2023.

Councillors discussed the Parish Council frustration about the Planning Authority and requested Cllr Baker investigate their complaints and request to meet with senior officers.

2023.05.16 To Note and discuss any Planning issues

1. To Note NYC Planning Applications Notices received

ZB23/00812/OUT Extension granted	Bagby Hall Farm Bagby	Outline application (including access) for the construction of 2no. self- build dwellings
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The Parish Council had previously raised concerns about the development of this site. These two plots are well outside the original development area and extend past the original farm buildings, therefore are encroaching onto the green fields beyond the original farm.

Councillors felt the access road is not wide enough for any further development.

The Parish Council is already concerned about the number of wheelie bins which will be brought up onto the footpath every week along with the restricted access and view onto the main road. Two more properties will just add to the congestion and increase the risk of accidents.

It was Resolved that the Clerk would email NYC with the Councils concerns.

ZB23/00821/FUL Extension granted	OS Field 9000 Bagby Lane Bagby	Proposed agricultural building
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Councillors felt that as the applicant has a number of enforcement notices (some from 2016) already for this site, the Planning Authority take these forward without delay.

Councillors were concerned that a building of this size will allow other uses, e.g., storage of building materials or is an attempt to get an agreed floor area before repurposing the building and site for other uses and would like to see this application refused.

It was Resolved that the Clerk would email NYC with the Councils concerns.

2 To Note NYC Planning Decision Notices received

None at this time

Any other planning/ enforcement matters.

2023.05.17 To Note or Approve and Finance and Governance issues

- 1.1 To **Note** the current Bank Reconciliation, Cash Book, and Budget Monitoring.

The Clerk explained the bank statement had not been received and she would circulate the Bank Reconciliation as soon as it was completed.

- 1.2 To **Approve** payments detailed below:

Sandra Langthorne	Wages April 2023	£272.03
Sandra Langthorne	Microsoft 365 2GO Software	£37.90
PowerPoint	Clips and adhesive	£18.90
C Musgrove	Materials for the Cut out Police Men	£44.79

The payments were **APPROVED**: and cheques signed.

2023.05.18 Highways

1. To **Consider** highways reports

Potholes continue to be a concern.

It was Resolved that the Clerk would enquire what was happening with the recent complaint.

Councillors discussed the Cut-out Cops and decided to purchase 2 more, a decision was also made to turn the VAS round to check motorists' speeds through the village.

It was Resolved to purchase 2 cut out cops and change the direction of the VAS sign.

2023.05.19 Policing and Security Matters

1. To **Consider** any policing or village security related issues

None at this time

2023.05.20 Other Business and Correspondence Received

1. The Chair requested the Clerk to contact NYC to see when the footpath sign will be replaced.

It was Resolved the Clerk to email NYC Paths

2023.05.21 To Note matters for information for next monthly meeting agenda

1. Register of Interests
2. Maladministration against HDC/NYC
3. Potholes
4. Depreciation fund for replacement signs

2023.05.22 To Confirm date, time and venue for next meeting

Meetings start at 7pm – 14/06/2023 – At Power Point, York Road. Thirsk