

BAGBY AND BALK PARISH COUNCIL

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<https://www.datanorthyorkshire.org/JSNA/search-results?s=bagby+and+balk+parish+council>

Minutes of the Meeting of Bagby and Balk Parish Council Wednesday, 14th June 2023.

Present:

Cllr Musgrove (Chairman), Cllr Varey (Vice Chairman), Cllr Cook, Cllr Humphreys Cllr Crick, Cllr Wrightson, Cllr Baker (NYC), Clerk and Responsible Officer S Langthorne.

2023.06.23 To Receive Any Apologies for Absence by an Elected Member,

None at this time

2023.06.24 To Note Any Declarations of Business (or other) Interests by Elected Members

None at this time.

2023.06.25 To Approve the minutes of the Annual Parish Council meeting held 10/05/2023.

The minutes had been circulated prior to the meeting.

RESOLVED: That the minutes be approved as a correct record and were signed by the Chairman

2023.06.26 Public Participation

None at this time

2023.06.27 To Receive reports from North Yorkshire Cllr

Cllr Baker explained that now the Thirsk Lorry Park was operational NYC would be looking at action to stop the lorries parking on the Thirsk Industrial Estate.

The £2 bus fare had been extended till November and will then rise to £2.50

NYC is looking for volunteers age 13-24 to help with a sports themed reading challenge. This could help with DOE Award or CV etc.

Issues with the A168 with poor road condition and raised drains, NYC looking into it.

RESOLVED The Clerk would add information about the Reading Challenge on Facebook.

2023.06.28 Planning

1. To Consider the following planning applications received:

ZB23/01208/FUL	Land North East Of Mile House York Road Thirsk	Part Retrospective Change of Use of Agricultural Land to use for the Storage of Caravans and Motorhomes
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Cllrs objected to this application on the grounds the caravan storage would be unsightly, not in keeping and against the Local Plan. It was also pointed out that the form should have been rejected as no details of the fence had been given.

RESOLVED the Clerk would email NYC with Councillors objections.

2 To Note HDC Planning Decision Notices received

23/00026/FUL GRANTED	Keepers Cottage	Proposed change of use to tourism and equestrian, comprising the siting of 3 holiday lodges, an outdoor riding arena, and a horse walker, plus the erection of a new equestrian building, to create combined equestrian and tourism facilities.
ZB23/00807/FUL GRANTED	The Airfield	Retrospective planning permission for the erection of a pole mounted CCTV security system

The decisions were **NOTED**

3. Any other planning/ enforcement matters

3.1 To **Discuss** action against NY Council for Maladministration

Councillors discussed the draft letter to Mr Russel and the Clerk was asked to make some minor alterations.

RESOLVED that the Clerk would make the changes and then submit the letter to NYC.

3.2 White O'Morn

Councillors discussed the reply from NYC in respect of White O'Morn and said they were very unhappy that the not put the correct conditions in place which had not resulted in the stable being built like a stable with UPVC windows and doors.

RESOLVED the clerk would respond to Ann Rawlinson explaining the Councillor annoyance that the stable had not been built to specification or drawing.

2023.06.29 Finance, Insurance and Governance

1.1 To **Note** the Annual Internal Audit Report for 2022/2023 included at page 4 of the Annual Governance and Accountability Return 2022/2023

RESOLVED that Annual Internal Audit Report for 2022/2023 included at page 4 of the Annual Governance and Accountability Return 2022/2023 be noted. This will now be displayed with the documents detailed below on the parish council notice board and website.

1.2 The Audit Report was discussed, and the Clerk confirmed that all the issues had now been resolved. The Risk Assessment has been updated and Adopted by Councillors and the new policies suggested were now in place.

1.3 To **Approve** Section 1 - Annual Governance Statement 2022/2023 for Bagby and Balk Parish Council on page 5 of the Annual Governance and Accountability Return 2022/2023.

The Clerk read out every section of Section 1 and asked the Councillors to confirm the statement.

RESOLVED that Bagby and Balk Parish Council approve Section 1 Annual Governance Statement 2022/2023 for Bagby and Balk Parish Council on page 5 of the Annual Governance and Accountability Return 2022/2023. Section 1 was signed accordingly and will be displayed with the documents below on the parish council notice board and website.

1.4 To **Approve** Section 2 - Accounting Statements 2022/2023 for Bagby and Balk Parish Council.

RESOLVED that Bagby and Balk Parish Council approve Section 2 Section 2 - Accounting Statements 2022/2023 for Bagby and Balk. Section 2 was signed accordingly and will be displayed with the documents below on the parish council notice board and website

1.5 To **Approve** the publication of documents required by Accounts and Audit 2015, the Local Audit (Smaller Authorities) Regulations

RESOLVED that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, and the Transparency Code for Smaller Authorities, Bagby and Balk Parish Council will publish the following documents on a public website:

- Certificate of Exemption,
- Annual Internal Audit Report 2022/2023,
- Section 1 – Annual Governance Statement 2022/2023,
- Section 2 – Accounting Statements 2022/2023, page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2023
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

1.6 The current Bank Reconciliation, Cash Book and Budget Monitoring were **NOTED and a hard copy signed for the records.**

1.7 The following payments were **APPROVED**: and cheques signed.

Sandra Langthorne	Clerk Wages May 2023	£272.03
Rachel Pearson	Audit 2022/2023 (Cheque paid to SL and SL to do BACS)	£115.00

1.8 To Review and **Adopt** the 2023 Risk Assessment

The revised and updated Risk Assessment was **ADOPTED**

1.9 Training Policy and Training Record – Audit Recommendation

The new training policy and training record advised by the auditor were **ADOPTED**

1.10 Health and Safety Policy and office DSE – Audit Recommendation

The new health and safety policy and office DSE (Signed by the Chair) as advised by the auditor were **ADOPTED**

2023.06.30 Highways

1. To consider highways reports

It was **NOTED** the potholes had been marked for repair.

2023.06.31 Policing and Security Matters

1. It was **NOTED** that the cut-out cops had been erected

None at this time.

2023.06.32 Other Business and Correspondence Received

1. To **Note** all other correspondence not otherwise dealt with on this agenda.

- 1.1 To **Update** Councillors with the Allotment progress

The Chairman and Clerk will be meeting a local resident Friday 23/06/2023 to discuss land for allotments. Councillors will be updated at the next meeting.

- 1.2 To **Update** Councillors about the claim of maladministration

Discussed in planning.

- 1.3 To **Note** NYC 'Let's Talk Transport' conversation.

The consultation was **NOTED** and the clerk requested as many people as possible to submit their views

- 1.4 Councillors requested the clerk write to two residents, one about an overgrown hedge and one about debris in a ditch.

RESOLVED The Clerk would send letters to the two residents.

2023.06.133 To note matters for information and items for next monthly meeting agenda

1. Allotment Update
2. Maladministration Update

2023.06.134 To Confirm date, time and venue for next ordinary meeting of Bagby and Parish Council

Meetings start at 7pm – 12/07/2023 – The next meeting will be held at PowerPoint, Thirsk Industrial Estate.