

BAGBY AND BALK PARISH COUNCIL

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Minutes of the Ordinary Meeting of Bagby and Balk Parish Council **Wednesday 6th August 2025**

Present: Cllr McKenzie (Chair), Cllr Crick, Cllr Cook, Clerk R Hedger

2025-26.56 **Public Participation**

None at this time

2025-26.57 **Apologies:**

1. To **Note** Apologies and Approve Reasons for Absence

NYC Councillor Baker sent her apologies. It was resolved that NYC Cllr Baker's apologies be received and accepted. No other apologies were received.

2025-26.58 **To Note any Declarations of Interest:**

1. To **Approve** Dispensation Requests
2. To **Note** Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None at this time.

2025-26.59 **Minutes**

1. To **Approve** the minutes of the Ordinary Parish Council Meeting 09/07/2025

It was resolved that the minutes be approved as an accurate record.

2025-26.60 **To Receive reports for North Yorkshire Council**

None at this time.

2025-26.61 **To Note and Discuss any Planning issues**

1. To **Note** NYC Planning Applications Notices received

ZB25/01207/FUL	Householder Application for Planning Permission for works or extension to a dwelling: Partial conversion of a garage to provide a level accessible bedroom and bathroom.	1 Monks Court Bagby Thirsk North Yorkshire
NY/2025/0089/FUL	Consultation on planning application for the purposes of the Erection of 2 No. waste transfer buildings and aggregate storage bays on land	Thirsk Waste Transfer Station, YO7 3BX

ZB25/01214/FUL	Construction of a detached dwelling	Balk To Mount Pleasant Farm North Yorkshire YO7 2AH
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- Councillors had no objection to application ZB25/01207/FUL.
- Councillors had no objection to application NY/2025/0089/FUL, but politely requested that trees and other planting be added to the road side of the site to improve the general aesthetic.
- Councillors had no objection to application ZB25/01214/FUL.

It was resolved that the clerk would contact the relevant departments to convey the above.

2 To **Note** NYC Planning Decision Notices received

ZB25/00634/FUL GRANTED	Retrospective application for the change of use of an annexe to an independent dwelling (sub-dividing the annexe from the main dwelling)	Split Farthing Hall Bagby Thirsk North Yorkshire YO7 2AF
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Councillors noted the planning decision notice.

2025-26.62 To Note or Approve and Finance and Governance issues.

1. To **Note** the current Bank Reconciliation and Budget Monitoring

Councillors noted the current bank reconciliation and budget monitoring documents. The current bank balance is £10,710.88.

Councillors discussed the possibility of outstanding CIL funding owed to the parish council. It was resolved that the clerk would look into this and report back at the next meeting.

2. To **Note** successful Locality Budget Grant Application of £400

Councillors noted the above. Work on the new allotment gate will begin once the grant is received.

3. To **Discuss** addition of a new bank signatory

It was resolved that Cllr Cook would be added as a bank signatory in light of the resignation of Cllr Wrightson.

4. To **Approve** payments detailed below:

YLCA	Training – Chair's Training (parts 1 and 2)	£73.00
R Hedger	Reimbursement – GoDaddy website hosting and domain renewal (£215.88 and £38.97 respectively)	£254.85
Power Point Northern	Creosote for allotment building	£17.82
National Society of Allotment and Leisure Gardeners	Renewal of membership	£84.00

It was resolved to approve the above payments.

2025-26.63 Highways

1. To **Consider** highways reports

Cllr Cook spoke to Highways regarding potholes on York Road previously reported by the clerk. Highways confirmed this work was due to be carried out, though no date had yet been set.

Following a report of flooding on Back Lane by a local resident, NYC attended and discovered a leak. Yorkshire Water arranged to repair this 06/08/2025. Blocked gullies were also reported in this area – the clerk reported these and is awaiting a response re inspection and remedial action.

2025-26.64 Policing and Security Matters

1. To **Consider** any policing or village security issues

None at this time.

2025-26.65 Allotment update

1. To **Consider** risk assessment for publication

An allotment risk assessment had previously been circulated to councillors. It was resolved to add information regarding fire safety for emergency purposes, though the Chair stressed that the tenancy agreements explicitly forbids fires on site. The clerk agreed to investigate the costs involved with adding a fire extinguisher on site. Cllr Crick suggested that a first aid kit be purchased and left on site.

2. To **Update** on shed issue

Following the July meeting, the clerk has twice contacted Top Notch Timber to report on the faulty shed roof and to request an inspection and remedial work. Clerk to follow up.

3. To **Note** recent advertisement of vacant allotment plots

The clerk has posted an advertisement for vacant allotment plots on the village Facebook page – there have been no applications so far. It was resolved to advertise these plots in the upcoming village newsletter to see if there is any interest in the last few plots.

4. To **Discuss** official allotment opening

It was resolved that councillors would aim to arrange an opening in mid-September. Invitations would be extended to villagers and local organisation. Clerk to begin the process of arranging this.

5. To **Discuss** prospective meeting with allotment-holders

Councillors agreed that a meeting of the allotment tenants would be organised following the allotment opening.

2025-26.66 Other Business and Correspondence Received

1. To **Discuss** recent roadworks on Bagby Lane

Following the July meeting, the clerk wrote to NYC Councillor Baker with councillors' concerns regarding the carriageway spray injection patching carried out in Bagby. Councillors asked that the clerk make further contact with NYC Councillor Baker and Area 2 for the full specifications of the work carried out to aid any further discussion.

Councillors discussed more recent road closures in Bagby for the installation of fibre broadband. One resident contacted the PC to note the lack of notice of the work and inadequate road signage, and councillors shared these concerns. The Chair instructed the clerk to contact Highways.

2. To **Consider** newsletter for publication

It was resolved that the clerk would complete draft of newsletter and send out to councillors for approval.

3. To **Discuss** Councillor vacancy

Following the resignation of Cllr Wrightson in July, the Chair instructed the clerk to contact North Yorkshire Council to begin the process of finding a new parish councillor. Clerk to report back at next meeting.

4. To **Consider** end of clerk's probation and recent NALC salary guidance

The clerk left the room to allow councillors to discuss the matter. It was resolved that the clerk be made a permanent employee. Councillors noted the National Joint Council annual salary increase and this was awarded in line with national guidance.

2025-26.67 To Note matters for information for next monthly meeting agenda

1. To Discuss National Lottery Awards for England Environment grant funding opportunities

2025-26.68 To Confirm date, time and venue for next meeting

The Chair noted his thanks to Cllr Cook for providing a meeting place for the Parish Council.

The meeting ended at 8:45pm.

Meetings start at 7pm – next meeting is 10/09/2025 at Power Point, York Road, Thirsk.