

BAGBY AND BALK PARISH COUNCIL

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Minutes of the Ordinary Meeting of Bagby and Balk Parish Council **Wednesday 8th October 2025**

Present: Cllr McKenzie (Chair), Cllr Varey (Vice Chair), Cllr Crick, Cllr Cook, Clerk R Hedger, 4 members of the public

2025-26.82 Public Participation

The Chair invited Dr Sue Armstrong to introduce the SCAF proposal (2025-26.92.5). Dr Armstrong explained that the Scott Creative Arts Foundation intends to apply for the Mayor's Active Travel Fund and is hoping to gain the support of the Parish Council in extending a short section of footpath and cycle path from the direction of Thirsk towards their site, which is home to 3 businesses and 5 families. Councillors suggested that the proposal would need to be costed, requiring collaboration with Highways. The Chair confirmed that councillors would discuss the matter and thanked Dr Armstrong for providing additional information.

One resident asked if there had been an update to the local development plan in Bagby. Councillors confirmed no more had been heard on this. **Resolved** that the clerk would contact Planning.

2025-26.83 Apologies:

1. To **Note** Apologies and Approve Reasons for Absence

None at this time.

2025-26.84 To Note any Declarations of Interest:

1. To **Approve** Dispensation Requests
2. To **Note** Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None at this time.

2025-26.85 Minutes

1. To **Approve** the minutes of the Ordinary Parish Council Meeting 10/09/2025

A copy of the minutes had been circulated in advance. It was **resolved** that the minutes be accepted as a true representation of the meeting.

2025-26.86 To Receive reports for North Yorkshire Council

None at this time.

2025-26.87 To Note and Discuss any Planning issues

1. To **Note** NYC Planning Applications Notices received

ZB25/01642/FUL	Householder Application for Planning Permission for works or extension to a dwelling: Extension of existing building to create additional bedroom space. Demolition of existing single storey element and erection of 2 storey extension to create additional bedroom and living areas. Erection of single storey residential annex to rear of existing detached garage structure.	Bagby Grange, Bagby, Thirsk, North Yorkshire
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Councillors had no objections to the application above. It was **resolved** that the clerk would inform Planning.

2. To **Note** NYC Planning Decision Notices received

None at this time.

3. To **Note** response from Planning re ZB23/02484/FUL

Following a query at the last meeting, the clerk informed councillors that Planning had confirmed no known restrictions ruling out residential access through industrial estates. Councillors had concerns about the potential problems this could cause. Councillors **noted** the response, and it was **resolved** that the clerk would convey councillors' concerns to Planning.

2025-26.88 To Note or Approve and Finance and Governance issues.

1. To **Note** the current Bank Reconciliation and Budget Monitoring

Councillors **noted** the current bank reconciliation and budget monitoring documents. The current bank balance is £8478.73.

2. To **Consider** approving the payments detailed below:

R Hedger	Clerk's overtime for October – up to 5 hours' overtime at standard hourly rate
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The above payment was **APPROVED**.

3. To **Consider** insurance quotes for renewal in November

The clerk presented a renewal quote with the current provider of £264. The clerk had sought a second quote from Clear Councils, in excess of £600. It was resolved that the clerk would seek a third quote from Hiscox within 30 days of the current provision ending. Councillors asked the clerk to proceed with the most affordable quote.

2025-26.89 Highways

None at this time.

2025-26.90 Policing and Security Matters

None at this time.

2025-26.91 Allotment update

1. To **Update** on shed roof issue

It was confirmed that props are still in place to hold up the roof. The Chair informed councillors he had tried calling Top Notch Timber following repeated emails left unanswered. It was **resolved** that the Chair would try calling again to arrange a repair.

2. To **Discuss** purchase of allotment gate following Locality Budget Fund payment

It was **resolved** that the clerk would contact Will Gray to request a quote for him to complete the work.

2025-26.92 Other Business and Correspondence Received

1. To **Note** letter of objection to Licensing regarding Monk Park Farm

Councillors **noted** the letter of objection. It was **resolved** that the Chair would attend the hearing 20/10/2025.

2. To **Update** on casual vacancies

Clerk confirmed one application has been received so far. It was **resolved** that councillors would review applications prior to next months' meeting with a view to filling the positions.

3. To **Discuss** assertion 10 and moving to gov.uk email and website

Councillors expressed their concerns about moving to a new mail system given the upheaval this could cause. The clerk explained that the costs for a website and secure mailboxes for the clerk and all councillors would cost approximately the same as the current website set-up. This would make the PC fully compliant with up-to-date guidance. It was **resolved** to discuss the issue further at the next meeting.

4. To **Discuss** the defibrillator

The Chair discussed an in-progress business continuity plan for the PC, to include information relating to the defibrillator. Residents in attendance confirmed that the defibrillator was approximately 8 years old. It was **resolved** that clerk would contact the provider to ensure defibrillator status emails are received to the clerk's and Chair's email addresses for added security. C Musgrove to provide defibrillator code to Chair for inclusion in the business continuity plan.

5. To **Discuss** the Scott Creative Arts Foundation Mayor's Active Travel Fund application

Discussed in part during public participation (see above). The Chair expressed that he had no objection to the proposal but agreed with councillors that this pathway ought to be the responsibility of Highways. It was **resolved** that the clerk would respond to Dr Armstrong citing that the PC had no objections and would be happy to draft a letter of support.

6. To **Note** correspondence from AMS Planning regarding proposed development of the airfield

Councillors **noted** the correspondence received.

2025-26.93 To Note matters for information for next monthly meeting agenda

1. To **Discuss** the 2025-26 Budget and Precept
2. To **Discuss** Assertion 10 and .gov.uk email addresses
3. To **Update** on casual vacancies
4. To **Update** on progress of SCAF proposal

2025-26.94 To Confirm date, time and venue for next meeting

Meetings start at 7pm – next meeting is 12/11/2025 at Power Point, York Road, Thirsk.