

# BAGBY AND BALK PARISH COUNCIL

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NOTICE IS HEREBY GIVEN THAT THE ORDINARY MEETING OF BAGBY AND BALK PARISH COUNCIL WILL BE HELD ON **WEDNESDAY 11<sup>th</sup> MARCH 2026, COMMENCING AT 7PM AT POWER POINT, YORK ROAD, THIRSK, YO7 3BX**

The business to be transacted at this meeting is noted below.

*Rosie Hedger*

Bagby and Balk Parish Clerk

04/03/2026

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## AGENDA

### 2025-26.140 Public Participation

None at this time.

### 2025-26.141 Apologies

1. To **Note** Apologies and Approve Reasons for Absence

NYC Cllr Baker submitted her apologies in advance, and these were accepted by councillors.

### 2025-26.142 To Note any Declarations of Interest

1. To **Approve** Dispensation Requests
2. To **Note** Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None at this time.

### 2025-26.143 Minutes

1. To **Approve** the minutes of the Ordinary Parish Council Meeting 11/02/2026

The minutes had been circulated in advance of the meeting. It was resolved to accept the minutes and these were signed by the Chair.

### 2025-26.144 To Receive reports for North Yorkshire Council

NYC Cllr Baker's next surgeries are at the Galtres Centre Easingwold 15<sup>th</sup> May and Thirsk Auction Mart Gavel Café 12<sup>th</sup> March, both 10am until 12 noon.

### 2025-26.145 To Note and Discuss any Planning issues

1. To **Note** NYC Planning Applications Notices received

|                                                                                                                                   |                                                                                    |                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------------------------------------|
| ZB25/01779/FUL<br><br>(Extension for comments granted by Planning due to previous issues accessing documents via Planning Portal) | Erection of a replacement building for the storage of aircraft and vehicles        | The Airfield Bagby Thirsk North Yorkshire                     |
| ZB26/00178/MRC                                                                                                                    | Application for modification/removal of condition 3 (kiosk for ice cream and cafe) | Monk Park Farm Visitors Centre Monk Park Farm Green Lane Balk |

|                                                           |                                                                                                           |                                                               |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| (Reword for previously approved application 05/01769/FUL) |                                                                                                           |                                                               |
| ZB26/00230/MRC                                            | Application for removal of condition 5 (occupancy of land) for previously approved application 94/50075/P | Monk Park Farm Visitors Centre Monk Park Farm Green Lane Balk |

- **ZB25/01779/FUL** – Councillors noted that they are concerned about the drainage and flooding on Bagby Lane, which has become an increasing issue as work has developed on the airfield site over the years in terms of increased areas of hard standing. Councillors would like the general drainage issue to be properly addressed before further development takes place and asked the clerk to convey this to Planning.
- **ZB26/00178/MRC** – Councillors had no objections.
- **ZB26/00230/MRC** – Councillors had no objections.

2. To **Note** NYC Planning Decision Notices received

None at this time.

#### **2025-26.146 To Note or Approve Finance and Governance issues**

1. To **Note** the current Bank Reconciliation and Budget Monitoring

Councillors noted the current bank reconciliation and budget monitoring documents. The current bank balance is £5137.52.

2. To **Consider** approving the payments detailed below:

|                     |                                   |      |
|---------------------|-----------------------------------|------|
| Community Heartbeat | Defibrillator replacement battery | £300 |
|---------------------|-----------------------------------|------|

Councillors approved the payment outlined above. The clerk noted that there had been issues with delays to this order and had already chased the supplier several times. Councillors instructed the clerk to call Community Heartbeat the following day to further enquire about when the battery might be expected to arrive, with concerns about the current low battery status.

#### **2025-26.148 Allotment update**

1. To **Discuss** hedge-planting

Councillors asked the clerk to contact allotment-holders and C Musgrove regarding the planting out of hedge plants on site.

#### **2025-26.149 Other Business and Correspondence Received**

1. To **Note** new clerk's email address

The clerk has set up a new email account with the help of Parish Online to meet Assertion 10 governance requirements. The clerk will continue to monitor the old email address for correspondence for the foreseeable future to ensure no emails go unread.

2. To **Approve** updated IT policy in line with Assertion 10

Councillors approved this policy, with a view to reviewing this alongside all governance documents later in the year.

3. To **Approve** Health and Safety policy

Councillors approved this policy.

4. To **Note** minor updates to website in accordance with WCAG 2.2 guidelines

Councillors noted the update.

5. To **Note** query to Yorkshire Water re. Bagby sewage works

The clerk had received a call from Yorkshire Water to seek further clarity on how they can assist. It was resolved that the Chair would take some photographs of the site. The Chair instructed the clerk to forward these photographs and to respond to Yorkshire Water in the hopes of further clarifying the status of the decommissioned sewage works, querying the ownership of the site, confirming if it has been fully decommissioned, asking whether Yorkshire Water continue to inspect this and confirming if this is currently safe.

6. To **Discuss** flooding on Bagby Lane

It was resolved that the clerk would contact NYC Cllr Baker to seek assistance in solving the flooding issue outlined in previous minutes and highlighted above (**2025-26.145**). Cllr Southwell agreed to take some photographs to demonstrate the extent of the problem.

7. To **Update** on broken bridleway sign

It was resolved that the Chair would inspect the area before the next meeting to confirm if the sign had been repaired.

8. To **Note** report of potholes

A resident had made a report of potholes to the clerk, including a number of photographs. Councillors agreed this was an issue. The clerk had already reported this issue to NYC, and it was resolved that the clerk would contact NYC Cllr Baker to inform her of this problem.

9. To **Update** on casual vacancy

None at this time.

**2025-26.150 To Note matters for information for next monthly meeting agenda**

1. To **Discuss** Bagby sewage works
2. To **Discuss** flooding on Bagby Lane
3. To **Note** any update on report of potholes
4. To **Update** on Casual vacancy
5. To **Update** on replacement battery for defibrillator

**2025-26.151 To Confirm date, time and venue for next meeting**

**Meetings start at 7pm – next meeting is 8/4/2026 at Power Point, York Road, Thirsk.**