

BAGBY AND BALK PARISH COUNCIL

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Minutes of the Ordinary Meeting of Bagby and Balk Parish Council **Wednesday 10th June 2026**

Present: Cllr McKenzie (Chair), Cllr Varey (Vice Chair) Cllr Crick, Cllr Cook, Cllr Southwell, NYC Cllr Baker, Clerk R Hedger.

2026-27.28 Public participation

None at this time.

2026-27.29 Apologies

1. To **Note** Apologies and Approve Reasons for Absence

None at this time.

2026-27.30 To Note any Declarations of Interest

1. To **Approve** Dispensation Requests
2. To **Note** Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None at this time.

2026-27.31 Minutes

1. To **Approve** the minutes of the Ordinary Parish Council Meeting 13/05/2026

Resolved: To approve the minutes of the Ordinary Parish Council Meeting 13/05/2026. These were signed by the Chair.

2026-27.32 To Receive reports for North Yorkshire Council

- Cllr Baker's next surgery is 29th June at Thirsk Auction Mart, 10am to 12 noon.
- Work is underway on North Yorkshire's first local plan, which will identify where land should be allocated to accommodate new homes and jobs, alongside the infrastructure needed to support them. More information can be found on the North Yorkshire Council website ('The North Yorkshire Local Plan').

2026-27.33 To Note and Discuss any Planning issues

1. To **Note** Planning Applications Notices received

ZB25/01214/FUL	Construction of a detached dwelling	Balk To Mount Pleasant Farm, North Yorkshire, YO7 2AH
ZB26/00387/FUL	Retrospective Retention of Additional Public Facilities and	Monk Park Farm, Green Lane, Balk, Thirsk

	Attractions associated with Monk Park Farm Visitors Centre	
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- ZB25/01214/FUL - Councillors noted the application and had no objections.
- ZB26/00387/FUL – Councillors were disappointed that Planning had failed to identify failures to properly adhere to planning laws prior to the alcohol licensing hearing in 2025, and that these discrepancies were not made public before or during the licensing hearing, leading to a lack of transparency. Councillors objected to this application and resolved to write to Planning.

2. To **Note** NYC Planning Decision Notices received

ZB23/00812/DCN GRANTED	Discharge of Conditions 4 (Drainage) 6 (Cross Sections) 8 (Boundary Treatment) 10 (Parking and Turning) 11 (CMP) and 12 (Allotments) to previously approved application ZB23/00812/OUT (Outline application (including access) for the construction of 2no.self-build dwellings and allotments)	Bagby Hall Farm Bagby Thirsk North Yorkshire YO7 2PH
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Councillors noted the Planning Decision Notice.

2026-27.34 To Note or Approve Finance and Governance issues

1. To **note** submission of AGAR documents to external auditor PKF Littlejohn

The clerk confirmed that she had submitted the AGAR documents to PKF Littlejohn and had received an acknowledgement of this submission.

2. To **consider** approving updated HMRC mileage rate (55p/per mile)

Councillors noted that HMRC has increased the mileage rate for drivers. Resolved: To Approve the adoption of the new rate for mileage incurred by the clerk on Council business.

3. To **note** the current Bank Reconciliation, Cash Book and Budget Monitoring documents

Councillors noted the current Bank Reconciliation, Cash Book and Budget Monitoring documents and these were duly signed by Cllr Crick. The current bank balance is £14,130.58.

4. To **consider** approving the payments detailed below:

JT Atkinson & Sons Ltd	Sleepers for allotment (funded by lottery funding grant)	£864.00
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Resolved: To approve the payments details above.

2026-27.35 Allotment update

1. To **discuss** amendments to tenancy agreements for 2027-28

The clerk had sourced two model tenancy agreements for councillors to consider adapting for allotment use. Resolved: That the clerk would email these to councillors for consideration.

2. To **update** on progress of lottery funding orders

The Chair had organised the purchase and delivery of sleepers to the site. C Musgrove has asked the clerk to delay the delivery of compost and topsoil until raised beds are complete. The clerk has contacted a supplier for picnic benches, a lawnmower and solar lights and will update allotment-holders when delivery has been organised. A metal shed is still required and Cllr Cook agreed to investigate.

3. To **discuss** allotment polytunnel

Resolved: To visit the allotment site and measure the space available before enquiring with Cllr Cook's contact.

2026-27.36 Other Business and Correspondence Received

1. To **update** on VAS speeding signage maintenance contract

It was noted that SWARCO had responded to the clerk offering to split the cost of the maintenance contract over the 3-year period. The clerk is awaiting the first invoice for payment.

2. To **update** on progress re. Yorkshire Water and Bagby sewage works

The clerk had spoken to Yorkshire Water for a second time on 04/06/2026 regarding this matter. YW confirmed that the land had been sold to a private owner and resolved to further research if and how the sewage works had been decommissioned and public safety ensured.

3. To **discuss** flooding on Bagby Lane

Councillors had met with 2 residents after the last meeting to inspect the points at which ditches flood outside numerous properties. Water is coming down the hillside and the underground drainage pipe parallel with the road is blocked. The Chair also counted at least four completely blocked gullies leading down towards the A19.

Resolved: The clerk to contact Highways regarding the blocked ditches outside residents' properties and the blocked gullies.

4. To **discuss** tree by playpark

The clerk made contact with Openreach 10/06/2026 and was redirected to the local authority, to whom she submitted a report. Cllr Varey and the Chair were in favour of requesting a TPO be placed on the tree. Resolved: That the Vice Chair contact a knowledgeable local resident about other trees of significance in the area, and the Clerk contact NYC regarding a TPO on the oak tree outside the park.

5. To **discuss** lack of street lighting near playpark

Councillors discussed the need for street lighting and questioned the need for lighting by the play park in particular.

6. To **discuss** potholes in village

The Chair noted that the repair of potholes at the bottom of Bagby Lane was yet to be completed. Following repeated reports by councillors of potholes close to the industrial estate, it was noted that Highways propose to resurface the A170 Barbeck/York Road during this summer. Resolved: That the Clerk contact Highways regarding potholes between St Mary's Court and the lower end of the village.

7. To **discuss** progress with website

The clerk updated councillors that the process had been started and would take 4-6 weeks, according to the provider.

8. To **note** casual vacancy

Councillors noted the casual vacancy, no candidates had come forward.

9. To **note** clerk's appraisal

The Clerk left the meeting prior to any discussion to enable councillors to discuss the Clerk's appraisal. Following discussion, it was resolved to increase the Clerk's salary to SCP 23 with effect from 01/07/2026. The Clerk did not return to the meeting as this was the final item of business. The meeting closed at 20:45.

2026-27.37 To Note matters for information for next monthly meeting agenda

None at this time.

2026-27.38 To Confirm date, time and venue for next meeting

Meetings start at 7pm – next meeting is 08/07/2026 at Power Point, York Road, Thirsk.