

BAGBY AND BALK PARISH COUNCIL

Contact: bagbyandbalkpc@gmail.com

NOTICE IS HEREBY GIVEN THAT THE ORDINARY MEETING OF BAGBY AND BALK PARISH COUNCIL WILL BE HELD ON **WEDNESDAY 11th JUNE 2025, COMMENCING AT 7PM AT POWER POINT, YORK ROAD, THIRSK, YO7 3BX**

The business to be transacted at this meeting is noted below.

Rosie Hedger Bagby and Balk Parish Council Proper Officer

05/06/2025

AGENDA

2025-26.24 Apologies:

1. To **Note** Apologies and Approve Reasons for Absence

2025-26.25 To Note any Declarations of Interest:

1. To **Approve** Dispensation Requests
2. To **Note** Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

2025-26.26 Minutes

1. To **Approve** the minutes of the Annual Council Meeting and Ordinary Parish Council Meeting 14/05/2025.

2025-26.27 Public Participation

The session is for public participation at this meeting in accordance with standing orders, and shall not exceed 15 minutes. A member of the public shall not speak for more than 3 minutes. Allows any matter to be raised, however no decisions can be made by the parish council until such items are included as items on an agenda for consideration.

2025-26.28 To Receive reports for North Yorkshire Council

2025-26.29 To Review and Adopt Council Documentation

BASIC GOVERNANCE

1. Standing Orders
2. Financial Regulations
3. Code of Conduct
4. Code of Conduct NYC
5. Risk Assessment PC Specific
6. Co-option Policy and procedure
7. Record Management Policy
8. Media Policy

OPENNESS AND ACCOUNTABILITY DATA PROTECTION

9. Publication Scheme under the FOI Act 2000
10. FOI Policy
11. Privacy notice – General
12. Privacy notice – Employees, cllrs and volunteers
13. Data/information Audit

14. Complaints Policy/Procedure

EMPLOYMENT AND PERSONNEL

15. Health and Safety Policy

2025-26.30 To Review inventory of land and assets

1. Review status of defibrillator

2025-26.31 To review representation on or work with external bodies

2025-26.32 To Note and discuss any Planning issues

1. To **Note** NYC Planning Applications Notices received

ZB25/00985/SCP	Scoping opinion for energy park	Applicant: Bellmoor Energy Park Ltd Address: OS Field 0005 Hag Lane South Kilvington North
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- 2 To **Note** NYC Planning Decision Notices received

ZB24/02024/FUL GRANTED	Provision of storage area to rear of the main building on a concrete floor with steel and fabric structure	Prosperity House, Thirsk Industrial Park, Thirsk, North Yorkshire
ZB24/02139/DCN GRANTED	Application for approval of details reserved by Condition Informative 1 (Biodiversity Gain Plan and proof of credit purchase) for previously approved application ZB24/02139/FUL	Monk Park Farm, Green Lane, Balk, Thirsk, North Yorkshire, YO7 2AG

2025-26.33 To Note or Approve and Finance and Governance issues.

1. To **Note** the Annual Internal Audit Report for 2024/25 in the Annual Governance and Accountability Return 2024/25
2. To **Discuss** issues from the Audit Report and agree Actions.
 - a. Switch to .gov.uk domains
 - b. Public participation in meetings
 - c. Including bank balance recorded in meeting minutes
3. To **Approve** the publication of documents required by Accounts and Audit 2015, the Local Audit (Smaller Authorities) Regulations
4. To **Note** the current Bank Reconciliation, Cash Book, and Budget Monitoring.
5. To **Approve** payments detailed below:

YLCA	Finance and budgeting training courses for new clerk	£70.00
TP Jones & Co LLP Accountants	Payroll service – Payslips and Employer summaries quarterly service	£86.40 per annum (£72.00 + VAT)
R Hedger	Additional hours for May (9 ½ hours at £16.10 per hour)	£152.95
R Hedger	Amazon - office supplies (paper, stapler, ring-binders, etc)	£32.96

R Hedger	Printer ink cartridge	£19.95 (£16.63 + VAT)
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2025-26.11 Highways

1. To **Consider** highways reports

2025-26.12 Policing and Security Matters

1. To **Consider** any policing or village security related issues

2025-26.13 Allotment update

2025-26.14 Other Business and Correspondence Received

1. Co-option of a new councillor

2025-26.15 To Note matters for information for next monthly meeting agenda

2025-26.16 To Confirm date, time and venue for next meeting

Meetings start at 7pm – next meeting is 09/07/2025 at Power Point, York Road, Thirsk.