

BAGBY AND BALK PARISH COUNCIL

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NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING OF BAGBY AND BALK PARISH COUNCIL WILL BE HELD ON **WEDNESDAY 14TH MAY 2025, COMMENCING AT 7PM, AT POWER POINT, YORK ROAD, THIRSK, YO7 3BX**

The business to be transacted at this meeting is noted below.

Carol Masgrove Chairman of Bagby and Balk Parish Council – 08/05/2025

AGENDA

2025-26.01 Election of Chairman

- a. To Approve Election of Chairman
- b. Appointed Chairman to sign Declaration of Acceptance of Office

2025-26.02 Election of a Vice Chairman

- a. To Approve Appointment of Vice Chair
- b. Appointed Vice Chairman to sign Declaration of Acceptance of Office

2025-26.03 Councillors to sign Declaration of Acceptance and Register of Interests Form

- a. All elected Councillors to receive a copy of the council Code of Conduct
- b. All elected Councillors to sign the Declaration of Acceptance of Office
- c. All elected Councillors to complete the Register of Interests form

2025-26.04 Apologies:

- a. To Note Apologies and Approve Reasons for Absence

2025-26.05 Chairman's Report

2025-26.06 To Review and Adopt Council Documentation

BASIC GOVERNANCE

- 1. Standing Orders
- 2. Financial Regulations
- 3. Code of Conduct
- 4. Code of Conduct NYC
- 5. Risk Assessment PC Specific
- 6. Co-option Policy and procedure
- 7. Record Management Policy
- 8. Media Policy

OPENNESS AND ACCOUNTABILITY DATA PROTECTION

9. Publication Scheme under the FOI Act 2000
10. FOI Policy
11. Privacy notice – General
12. Privacy notice – Employees, cllrs and volunteers
13. Data/information Audit
14. Complaints Policy/Procedure

EMPLOYMENT AND PERSONNEL

15. Health and Safety Policy

<u>2025-26.07</u>	<u>To Review inventory of land and assets</u>
<u>2025-26.08</u>	<u>To Review and confirm arrangements for insurance cover</u>
<u>2025-26.09</u>	<u>To Review representation of or work with external bodies</u>
<u>2025-26.10</u>	<u>To Confirm date, time and venue for next meeting</u>

The Ordinary Meeting will start at 7.15 pm on 14/05/2025 - straight after the Annual Council Meeting